

MU Task Force on International Partnerships and Agreements

Date: May 11, 2017
Time: 4:00 p.m. – 5:00 p.m.
Place: S110 Memorial Union

Attendees: Miguel Ayllon, Paul Ladehoff – Chair, Gabrielle Malfatti, Jim Scott, and Lisa Wimmenauer

Visitors: Kerri Urban

Agenda Items:

1) Welcome and Review - Paul Ladehoff

2) Minutes from the April 25, 2017 meeting were reviewed and approved.

3) Review of last task force meeting

Ladehoff shared a brief overview of the previous meeting. Focus was on parts of the review and approval process and the planning form. Member comments:

- a) Mentioned the importance of input of the IMOU Review Committee
- b) The importance of adopting and implementing the planning form proposed in the guidelines
- c) The need to show how (proposed) new MOUs support campus strategic priorities
- d) The importance of the clarity of the IMOU process. (The current IMOU review process is not clear and needs to be improved).
- e) The desirability of monitoring and reviewing of the existing IMOU's
- f) The desirability for faculty input in IMOU review/approval.
- g) The discussion raised questions on the process (and administrative responsibility) for IMOU performance review.

4) Review of “*Draft 5 MU Handbook for Int’l Linkages*”. Comments are as follows:

(1) Introduction

Page 1, Line 7 – try to avoid having agreements without good reason (do them only, when necessary). Insert the word “other”.

Page 1, line 19 - This handbook will be reviewed on an annual basis. Leave in as annual, if it doesn't happen it still is the expectation.

2.1.2 Student Exchange

Currently, there are exchanges that are managed at the campus level and exchanges that are managed by the academic division level. It is very difficult for the Financial Aid office to track that, because in most cases that puts the exchange in-bound student on the Financial Aid, because the out-bound students

are paying in-state tuition. The originator would be responsible for any imbalanced students, this is a cost to the institutions.

(2) 2.2 Definitions

Appendix or Addendum

Page 5, Wording needs to be inserted, such as, “This is a negotiated process and should take into account the needs of the partner, as well.”

(3) 2.2.4 Amendment

It would be useful to define the difference between Amendment and Appendix. There should be wording in the legal document that references the two documents (the agreements itself and either/or Amendment and Appendix). It seems the planning form could satisfy as a reference, too. The intent of the form, was to serve as a guidance for originators to realize, until we have the form filled out, would an agreement be originated.

We need to take planning form out of the Appendix and replace it in the Guidelines for Initiating Agreement section.

(4) 3. Guidelines for Initiating Agreements

3.2 Planning Questions – When the form is being filled out, it will make the originator realize what costs are involved and needs of the partner.

3.2 Planning Questions

Rename the Planning Questions to Preparatory questions? The content is good, but the order is awkward., it is helpful information, but you don’t want to recreate the opportunity. Ideally, that becomes part of the recommendations, that a consulting meeting should be done before an agreement is even written.

Once we understand what are the purpose of the questions, and where are they coming from, we could add more questions, such as, “To accomplish the objectives of your proposed linkage, is an agreement necessary or would some lessor relationship work?”

What we need to do is forward an agreement that works and doesn’t have any unknown issues.

We should publish information for perspective partners, so they can understand what our process is.

We want to make sure that it is well understood that if a faculty member or unit creates any MOUs outside of the procedures there will be consequences.

5) Upcoming Meetings

Future meetings are to be held in the Chancellor's Conference Room – 105 Jesse Hall on:

- a. June 6, 2017 at 2:00 pm – 3:30 pm
- b. July 11, 2017 at 2:00 pm to 3:30 pm
- c. August 1, 2017 at 2:00 pm – 3:30 pm

Meeting adjourned.

Respectfully Submitted,

Rebecca O'Neal
Secretary